***This document is available on the Higher Education Center website. Save a copy on your computer before you begin to type on the document.***

**More About ME**

Please complete and provide to your Recommenders, 3 – 5 weeks in advance.

It is your responsibility to ensure your recommenders have all information/documents needed to complete the recommendation and meet the deadline.

**Letter of Recommendation for: □ College □ Scholarship**

*Include the following with your request for a Letter of Recommendation:*

**□** Unofficial School Transcript **□** Personal /College Essays **□** Resumé **□** Other application doc.

Student Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Today’s Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Recommendation is Needed: \_\_\_\_\_\_\_\_\_\_hardcopy \_\_\_\_\_\_\_\_\_\_on-line

Intended Major:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Intended College(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Family size (including yourself): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Annual Family income:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Father’s occupation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Father’s education level: elementary, HS, some college, college grad

Mother’s occupation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mother’s education level: elementary, HS, some college, college grad

How many siblings do you have? \_\_\_\_\_\_\_\_\_\_

Are you the oldest, youngest of siblings?:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Are you the first to go to college?:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**On a separate page, provide word-processed responses to these questions.**

**1.** What adjectives come to mind in describing your academic and personal qualifications?

*Academic*

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Personal*

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2.** Describe your academic performance throughout high school. What kind of student have you been? What subject/class did you enjoy the most? How have you evolved as a student? (Include strengths and weaknesses.)

**3.** Think about extracurricular, community service and/or employment activities in which you have participated. Describe how you have made an impact or have been influenced by one or more of these activities.

**4**. Describe, **if any**, life challenges you feel played an important part during high school with regard to your academic performance and/or personal relationships? (Remember, this is not the time to blame, but to take responsibility.)

**5.** Write a brief statement about why this program/college/scholarship for which you are applying should choose you, given your profile as a student (academic, leadership, extracurricular, special need or talent, life challenge, etc.)